

REGISTRATION FORM

Please complete and send this form by fax (Fax: +603 2161 6560) or email (marcus@console.com.my)

PLEASE TYPE or WRITE CLEARLY IN BLOCK LETTERS.

A) Delegate Details

Title: Prof Dr Mr Mrs Ms

Surname: _____ First Name: _____

Job Title: _____

Organisation: _____

Address: _____

Postcode: _____ Country: _____

Tel: () _____ Mobile: () _____ Fax: () _____

Email: _____

Are you vegetarian Yes No Special dietary requirement (if any): _____

B) Accompanying Person Details (if applicable)

Title: Prof Dr Mr Mrs Ms

Surname: _____ First Name: _____

Are you vegetarian Yes No Special dietary requirement (if any): _____

C) Flight Details

Arrival Date: _____ Arrival Time: _____ Flight Number: _____

Departure Date: _____ Departure time: _____ Flight Number: _____

(For administration purpose only)

D) Registration Fees

Delegate Description	Early Registration (On and before 15 th June 2012)	Normal Registration (After 15 th June 2012 and Before 1 st September 2012)	Late Registration (After 1 st September 2012)	Total
Regular member	<input type="checkbox"/> RM 2790 (USD 900)	<input type="checkbox"/> RM 3100 (USD 1000)	<input type="checkbox"/> RM 3720 (USD 1200)	
Associate member	<input type="checkbox"/> RM 3720 (USD 1200)	<input type="checkbox"/> RM 4185 (USD 1350)	<input type="checkbox"/> RM 4960 (USD 1600)	
Observer	<input type="checkbox"/> RM 4650 (USD 1500)	<input type="checkbox"/> RM 5270 (USD 1700)	<input type="checkbox"/> RM 6045 (USD 1950)	
Accompanying Person	<input type="checkbox"/> RM 1860 (USD 600)	<input type="checkbox"/> RM 2015 (USD 650)	<input type="checkbox"/> RM 2170 (USD 700)	

TOTAL

- The Congress registration fees for delegates include admission to all sessions and the cost of all Congress meals and social events but not optional tours, airport transfers (besides what the Organisers will provide based on the Congress' scheduled airport transfer arrangements) and accommodation.
- The fees for accompanying persons include invitations to the Welcome Reception, Opening Ceremony, 26th EAIC Congress Dinner and Closing Ceremony. The fees do not include any access to any other Congress sessions, optional tours, airport transfers (besides what the Organisers will provide based on the Congress scheduled airport transfer arrangements) and accommodation.
- Acceptance of Registration is at the sole discretion of the Organising Committee. Confirmation of Registration will be notified in writing upon receipt of full payment.
- The RM/USD conversion rate is FIXED at RM3.10=USD1.00 for the Congress and is not subject to any current rate that may differ.

E) Social Event

Please RSVP the events that you would like to attend by putting a "√" in the appropriate boxes.

Events	Delegates	Accompanying Persons
Welcome Reception 29 th October 2012, 1800 - 2000	<input type="checkbox"/> Yes, will attend	<input type="checkbox"/> Yes, will attend
Opening Ceremony 30 th October 2012, 0900 - 1030	<input type="checkbox"/> Yes, will attend	<input type="checkbox"/> Yes, will attend
26 th EAIC Congress Dinner & Closing Ceremony 1 st November 2012, 1900 - 2200	<input type="checkbox"/> Yes, will attend	<input type="checkbox"/> Yes, will attend



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26TH EAST ASIAN INSURANCE CONGRESS

29th October - 2nd November 2012 • Kuala Lumpur Convention Centre

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F) Payment Details

Enclosed is my total payment of USD/RM _____ to be made through: (tick appropriate box)

1. Company Cheque (for domestic payment only)

Cheque No: _____

Cheque Issuing Bank: _____

**Important Note: Kindly made cheque/bank draft payable to the 26th EAIC 2012*

2. Telegraphic Transfer

T.T Reference No: _____ T.T Bank: _____

**Important Note: Please scan your TT slip and email to the Congress Secretariat for verification.*

3. Credit Card

Type of Credit Card:

Visa

Master

AMEX

I authorize **Persatuan Insurans Am Malaysia (General Insurance Association of Malaysia)** to debit the total amount of RM _____ from my credit card (details provided below) for the registration fees.

Name of Card Holder: _____ Credit Card Number: _____

Expire Date (MM/YY) _____ Card Issued by (Bank): _____

*CBC Code _____

** Visa / Master: The last 3 digit number on the reverse side of your card.*

AMEX: The 4 digit number on the right of your card.

Card Holder's Signature: _____ Date: _____

G) Terms and Conditions:

- All payments must be made in RM. International delegates can make payment by Credit Card, or Telegraphic Transfer. Malaysian delegates can make payment by Local Cheque, Credit Card or Telegraphic Transfer.
- Please note that all related bank charges, financial charges or credit card commission (5%) are to be borne by the delegates and are not to be deducted from the fees payable to the Congress.
- Payment (Company Cheque (for local delegates only) and Telegraphic Transfer) is to be made to the following Congress bank account:

Account Name: 26TH EAIC 2012

Account No: 0061-10-003814-6

Bank Name: Hong Leong Bank

Bank Address: Brickfields Branch

150, Jalan Tun Sambanthan, Kuala Lumpur

SWIFT code: EOBBMYKL

Confirmation

- Registration will only be confirmed upon receipt of **FULL PAYMENT**.
- Upon receipt of the FULL payment, the Congress Secretariat will send you a Confirmation Letter via email.
- Please bring along the Confirmation Letter and present it at the time of Registration at the Congress.

Cancellation Policy

- Cancellation of registration must be made in writing to the Congress Secretariat. Refunds will only be made after the Congress.
- Cancellation received on or before **1st July 2012**: 100% refund (minus an administration fees of USD 30)
- Cancellation received between **2nd July 2012 and 15th August 2012**: 50% refund
- Cancellation received after **15th August 2012**: No refund

**Paid registration fee is not refundable after the stipulated date for whatever reasons, including failure of obtaining VISA.*

Please forward the completed Registration Form to:

Congress Secretariat

Console Communications Sdn Bhd

Suite 12.9, Level 12, Wisma UOA II

21, Jalan Pinang 50450 Kuala Lumpur

Tel: +603 2162 0566 Fax: +603 2161 6560

Email: info@eaic2012kl.com

Website: www.eaic2012kl.com

**EARLY Registration Deadline
15th June 2012**